

Lincoln County and Taylor County Overnight Camp
 4-H Overnight Camp Counselor Selection Guidelines
 June 11 - 14, 2012 held at Trails End Camp in Bruce, WI



Each Camp Counselor Candidate will be awarded points. The points will determine who will be camp staff. The total number of camp staff will be dependent on the number of campers that sign up for camp.

- The number of youth directors will be determined by 5% of the total campers signed up (example: if 40 campers sign up for camp, the 2 counselor applicants (regardless of gender) with the highest point values would be awarded the youth director positions).
- The number of female counselors will be determined by awarding 1 female camp counselor per each 4-5 female campers signed up (example: if 30 female campers sign up for camp, the 8 female counselor applicants with the highest point values after youth directors would be awarded the counselor position).
- The number of male counselors will be determined by awarding 1 male camp counselors per each 4-5 male campers signed up (example: if 15 male campers sign up for camp, the 4 male counselor applicants with the highest point values would be awarded the counselor positions).

Point can be earned in the following fashion:

#of points	How to earn them
1-5 points	Experience as a camp counselor
5 points	Submit camp counselor application on or before the deadline
1-10 points	Quality of application submitted
Up to 20 points	Mental and physical attendance of Lincoln and Taylor County Camp Counselor Trainings March 10–11, 2012 held at the Merrill School Forest
1 point	Bring a nutritious snack to share to camp counselor training (Must be able to serve at least 10 people according to US dietary guidelines serving sizes information)
Up to 5 points	Bringing completed activity plan to camp counselor training (points awarded based on quality)
Up to 25 points	Quality of camp counselor portfolio
Up to 25 points	Online Training Credits
5 points	Submitting camp counselor portfolio within 5 working days of the conclusion of camp counselor training (portfolios will not be accepted after the counselor assignments have been determined)
Up to 5 points	Number of new campers that indicate being recruited by the applicant to attend 4-H camp
Up to 10 points	Applicants self-reported desire to be a camp counselor/youth director

Volunteer 4-H Adult Staff Position Description

DEFINITION

- ◆ Adult Staff will be responsible for planning some teaching session and the evening programs. These programs need to be age and content appropriate.

RESPONSIBILITIES:

- ◆ Ride with the bus to make sure the campers get to camp safely.
- ◆ Read training information regarding camp and counseling techniques prior to arrival at camp.
- ◆ Know and understand camp policies and set a good example to campers.
- ◆ Set an example of enthusiasm and appropriate behavior at all times, encourage your campers to participate fully in the camp program.
- ◆ Report incidents, accidents or problems promptly to the First Aid Person or Camp Director.

Supervision Duties:

Adult Staff will not have specific duties supervising the campers but are expected to support and assist counselors as needed with the supervision of campers.



Volunteer 4-H Camp Counselor Position Description

DEFINITION

- ◆ The Camp Counselor is responsible for the health and well being of the campers in his/her cabin. Camp Counselors assist with the camp program and lead activities in their area of expertise. Cabin Counselors are directly responsible to the Youth Director and Camp Directors.

RESPONSIBILITIES:

- ◆ Ride with the bus to make sure the campers get to camp safely.
- ◆ Supervise assigned cabin of campers whenever camp activities are not in session. Be ready to entertain, lead games, tell stories, and keep you campers involved.
- ◆ Assist program staff in teaching and leading programs throughout the day and evening.
- ◆ Read training information regarding camp and counseling techniques prior to arrival at camp.
- ◆ Know and understand camp policies and set a good example to campers.
- ◆ Help campers adjust to the camp experience.
- ◆ Set an example of enthusiasm and appropriate behavior at all times, encourage your campers to participate fully in the camp program and participate yourself.
- ◆ Monitor the health and safety of your campers; know which campers have special needs, discuss these with the camp First Aid Person and or Camp Director.
- ◆ Report incidents, accidents or problems promptly to the First Aid Person or Camp Director.
- ◆ Make accurate head counts of campers during each cabin time.

Supervision Duties:

- ◆ Two counselors shall be assigned to each cabin. These counselor pairs are considered a “team” for the camp session. Each team member will be assigned the role of Counselor A or Counselor B. The hours that you are responsible for your campers will then be divided between the two counselors. The counselor not on duty will have a few chores to do including washing dishes and preparing meals. If you are on break you can be in your cabin (ALONE), or by the flag area. The hours that you work will be highlighted in the camp book.
- ◆ When both counselors are responsible for the campers, counselor teams should work together to maintain constant supervision of campers at all times. Counselors must not leave their fellow team member for longer than 15 minutes at any one time.
- ◆ Male and female counselors are not allowed to meet after lights out. Male counselors stay on the male side of camp and female counselors stay on the female side of camp.

Volunteer 4-H Youth Director Position Description

DEFINITION

- ◆ The youth director is responsible for planning some teaching session and the evening programs. These programs need to be age and content appropriate.

RESPONSIBILITIES:

- ◆ Ride with the bus to make sure the campers get to camp safely.
- ◆ Assist program staff in teaching and leading programs throughout the day and evening.
- ◆ Read training information regarding camp and counseling techniques prior to arrival at camp.
- ◆ Know and understand camp policies and set a good example to campers.
- ◆ Set an example of enthusiasm and appropriate behavior at all times, encourage your campers to participate fully in the camp program and participate yourself.
- ◆ Report incidents, accidents or problems promptly to the First Aid Person or Camp Director.

Supervision Duties:

- ◆ The Youth Director do not have specific duties supervising the campers but are expected to support and assist counselors as needed with the supervision of campers.



Wanted..... 4-H Summer Camp Staff

Looking for ambitious, enthusiastic, hardworking, responsible youth leaders. Must be concerned about creating the very best camping experience possible for participants. Counselors must be available for planning sessions as noted below.

Summer Camp is youth leadership in action. You will be trained and given opportunities to experience leadership with different levels of responsibilities. Camp is organized so youth of all levels encounter a variety of new experiences, learn life skills, develop new friendships and have fun. Questions??? Call Michelle at 748-3327.

Please indicate what position(s) you wish to apply for...

- YOUTH DIRECTOR** – Open to youth in grades 11 – 13. Youth Directors are responsible for oversight of the camp program, camper’s safety and positive fun camp experience.
- COUNSELOR** – Open to youth in grades 8 – 13. Cabin Counselor teams are responsible for 7 - 10 camper’s safety and positive fun camp experience.
- LIFEGUARD** – Open to certified youth and adults. Lifeguards are responsible for oversight and safety of camp staff and campers in and around the water area and providing a positive fun camp experience. Youth Lifeguards will be expected to be part of a cabin team during non-water activities. Please include a copy of your certification card/letter with this application.
- ADULT STAFF** – Open to 4-H leaders who have completed the child protection process before camp willing to assist with oversight of the camp program, camper’s safety and positive fun camp experience.

Special Job Skills:

- Nurse
- Lifeguard
- Kitchen Staff
- Session Leader (please name session) _____

4-H CAMP COUNSELOR APPLICATION

Application due February 15

Name _____ Current Grade _____ Phone _____
Address _____ City _____ Zip Code _____
4-H Club _____ Parent/Guardian _____

Are you available for:

Yes/No Counselor Training and Planning – March 10 – 11, 2012
held at the Merrill School Forest

Yes/No Lincoln & Taylor County Overnight Camp – June 11 - 14, 2012
held at Trails End Camp in Bruce, WI

Yes/No Robotics Rally/STEM Camp – June 25 - 27, 2012
Medford, WI

Yes/No Cloverbud Day Camp – July 18, 2012
Medford, WI



Have you ever been a camp counselor? YES _____ NO _____

When _____ Where _____

On a scale of 1 to 10 (1 being not very much and 10 being a lot) how much do you desire to be a counselor? _____

On a scale of 1 to 10 (1 being not very much and 10 being a lot) how much do you desire to be a youth director? ____

Why would you like to be a camp counselor/youth director/adult staff?

Please list your responsibilities and the leadership roles you've held in a camp environment.

In what special way will campers benefit if you are their counselor?

I have an INTEREST in (I); EXPERIENCE in (E); PREFER TO LEAD (P):

____ Canoeing ____ Arts & Crafts ____ Fishing ____ Dance

____ Outdoor Cooking ____ Drama/Music ____ Backpacking ____ Nature

____ Bird/Insect Study ____ Recreation ____ Waterfront ____ Hiking

____ Indoor Activities ____ Campfire Programs ____ Flag Ceremonies

Other: _____

What level of swimming instruction have you reached?

____ WSI ____ Lifesaver ____ Beginning ____ Intermediate ____ Advanced

Organization Examined by: ____ Red Cross ____ Other _____

Date Examined: _____

How do you deal with stressful situations?

How would you deal with a camper who refuses to follow your directions?

What topics do you think need to be addressed at the Counselor Training/Planning Sessions?

Do you have any special needs? ____ No ____ Yes (please list below)



Please return this application no later than February 15:
Michelle Grimm, 4-H Youth Development Agent
UW-Extension Office
925 Donald St., Room 103
Medford, WI 54451

